

IN THE DISTRICT COURT OF POTTAWATOMIE COUNTY, STATE OF OKLAHOMA

vs. Plaintiff (s)

Defendant(s)
SC - _____

STATE OF OKLAHOMA }
POTTAWATOMIE COUNTY } ss **FORCIBLE ENTRY AND DETAINER AFFIDAVIT**

_____, being duly sworn, deposes and says that the
defendant (s) reside (s) in Pottawatomie County, Oklahoma, and has a mailing address of _____

That the defendant is indebted to the plaintiff in the sum of \$ _____
for rent and for the further sum of \$ _____ for damages to the premises
rented by the defendant; the plaintiff has demanded payment of said sum (s) but the defendant refused to pay the
same and no part of the amount sued for herein has been paid,
and/or

the defendant is wrongfully in possession of certain real property described as _____

the plaintiff is entitled to possession thereof and has made demand on the defendant to vacate the premises, but
the defendant refuses to do so.

_____, Plaintiff

Address: _____

Telephone No.: _____

Subscribed and sworn to before me this _____ day of _____, 20____.

VALERIE UELTZEN, Court Clerk

(SEAL)

By: _____, Deputy
Notary Public or Judge

SUMMONS

The State of Oklahoma to the within-named defendant (s):

You are hereby directed to relinquish immediately to the plaintiff herein total possession of the real property
described as _____

OR to appear and show cause why you should be permitted to retain control and possession thereof.

This matter shall be heard at the County Courthouse, Courtroom No. 4, in the City of Shawnee, County of
Pottawatomie, State of Oklahoma, at the hour of _____ o'clock _____ m., on the _____
day of _____, 20____), or the same time and place three (3) days after service
hereof, whichever is the latter. (This date shall be not less than five (5) days from the date summons is issued.) You
are further notified that if you do not appear on the date shown, judgment will be given against you as follows:

For the amount of the claim for deficient rent and/or damages to the premises, as it is stated in the affidavit
of the plaintiff and for possession of the real property described in said affidavit, whereupon a writ of assistance
shall issue directing the sheriff to remove you from said premises and take possession thereof.

In addition, a judgment for costs of the action, including attorney's fees and other costs, may also be given.
Plaintiff is disclaiming a right to a trial by jury on the merits of the case.

Dated this _____ day of _____, 20____.

VALERIE UELTZEN, COURT CLERK

(SEAL)

By _____, Deputy

PROOF OF SERVICE

I received the foregoing:

- ☒ Affidavit/Order
☒ Affidavit/Summons
☒ Notice, titled _____

on the _____ day of _____, 20_____ and executed the same in the following manner:

Individual was NOT LOCATED.

Personally Served to _____

at _____

_____ Served at usual place of residence by leaving with a person over the age of 15 years ()
who also resides at that residence.

Served registered service agent _____

On the _____ day of _____, 20____ @ _____ (time)

Fee: \$ _____

Mileage: _____

Total: \$ _____

Dated this _____ day of _____, 20____.

Sheriff's Deputy / Special Process Server

SMALL CLAIMS HEARING: FINDINGS AND ORDERS: Date

Appearance: Here Not Here Service

Atty?

Action: ☐ Continued to _____

☐ Dismissed - motion of _____ no prejudice

☐ Judgment for _____ for \$ _____ + possession
+ costs + atty fee of \$ _____.

Evidence Heard: _____ UCCC? _____